Objective: To Find and Replace text within a document

Instructions:
1. Replace the arrows with a blank.
2. Replace the word **girl** with the word **boy**
3. Replace the word **she** with the word **he** (where appropriate)
4. Replace the word **her** with the word **his** (where appropriate)
5. Spell check the document and correct any mistakes
6. Edit the document so it is easier to read (remove indents, tabs, returns, etc.)

Note: Be careful. Sometimes the “her or she” refers to the mother, not the child.

> > > > A kindergarten teacher was observing her classroom of children
> while > > they
> > > drew. She would occasionally walk around to see each child's
> artwork.
> As
> > > she got to one little girl who was working diligently, she asked
> what
> > > the
> > > drawing was. The girl replied, "I'm drawing God." The teacher
> paused
> > and
> > > said, "but no one knows what God looks like." Without missing a
> > beat,
> > or
> > > looking up from her drawing the girl replied, "They will in in a
> > > minute."
> > > >
> > > > One day a little girl was sitting and watching her mother do
> the
> > > dishes
> > > > at the kitchen sink. She suddenly noticed that her mother has
> several
> > > strands of white hair sticking out in contract on her brunette
> head.
> > She
> > > looked at her mother and inquistively asked, "Why are some of
> your
> > > hairs
> > > white, Mom?" Her mother replied, "Well, every time that you do
> > something
> > > wrong and make me cry or unhappy, one of my hairs turns white."
> The little
> > > girl thought about this revelation for a while and then said,
> "Momma,
> > how
> > > come ALL of grandma's hairs are white?"