Homework 5.1

Directions; This is document Homework5.1. Follow the instructions below. When done, save with the same name.

Set the Margin for this page as follows:

- Top: 1.25"
- Bottom: .5"
- Left: .75"
- Right: .75".

Right justify this sentence

Center this and the list below.
William
Barbara
Gina
Theresa
Mary Beth
Caroline
Fred
Philip
Thomas
Jonathon
Anne
Sarah

Left Justify this sentence

Center this sentence

Take this paragraph and put it into a newspaper column justification. That means that the text is justified both of the left margin and the right margin. As you type, the text is expanded to fit the line evenly. Once you justify, add and delete some of your own text so see what happens to the text at each margin.

See the next page for the results---------
Results:

*Set the Margin for this page as follows:*

<table>
<thead>
<tr>
<th>Margin</th>
<th>Measurement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Top</td>
<td>1.25”</td>
</tr>
<tr>
<td>Bottom</td>
<td>.5”</td>
</tr>
<tr>
<td>Left</td>
<td>.75</td>
</tr>
<tr>
<td>Right</td>
<td>.75</td>
</tr>
</tbody>
</table>

*Change the left margin for this block of text only to 1” on the ruler. You will do this by dragging the square box below the triangle under the number 1 in the ruler*

*Right justify this sentence*

*Center this and the list below.*

- William
- Barbara
- Gina
- Theresa
- Mary Beth
- Caroline
- Fred
- Philip
- Thomas
- Jonathon
- Anne
- Sarah

*Left Justify this sentence*

*Center this sentence*

Take this paragraph and put it into a **newspaper column justification**. That means that the text is justified both of the left margin and the right margin. As you type, the text is expanded to fit the line evenly. Once you justify, add and delete some of your own text so see what happens to the text at each margin.