



Student Practice 5.4

1. Change the alignment of each line below to RIGHT ALIGN:

February 1, 2003
Page 1 of 2
ABC Corporation

2. Change the alignment of each line below to CENTER:

“Biography of George Washington”
Class Report
February Clearance Sale

3. Change the alignment of each paragraph below to LEFT ALIGN:

Dear Frank Goetz,

Once upon a time, there lived a there lived a king and queen who had three very beautiful daughters. They were so beautiful, in fact, that it was only just possible to find words of praise for the elder two, and to express the breath-taking loveliness of the youngest, the like of which had never been seen before, was beyond all power of human speech. Every day...

4. Change the alignment of the paragraph below to JUSTIFY:

Health news - There are people who live with constant headaches so severe it hurts to brush their hair, watch TV, even read a book. The conventional treatments just don't work for all of them.