



### Student Practice 3.3

**Objective: Format text by using the bold, underline, italicize features, and changing font size, style, and color.**

**Instructions: Make the format changes as noted in the text.**

1. Change this sentence to Ariel 14.
2. Change this sentence to size 24 font.
3. Change this sentence to Ariel size 8 font in blue.
4. Change this sentence to bold and italicize type.
5. Change this sentence to italics, size 16.
6. Underline this sentence with a double line.
7. Underline this sentence with one of the dashed red lines
8. Change the color of this sentence to red.
9. Make this **WORD** any color on the color wheel (More Colors option).
10. Preview the Broadway (or any other font).
11. Print this out by clicking on Print in the Office menu..
12. Save this document to your personal folder.