Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Start Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

End Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PowerPoint Class Survey**

**This survey is intended to increase the effectiveness of the class to meet your needs.**

Please share your experience with each of the topics listed below.

|  |  |
| --- | --- |
| Topic | Experience |
| None | Some | A lot |
| 1. Have you ever taught a class, led a discussion, or talked to a group of people about a topic?
 |  |  |  |
| 1. Have you created a presentation using flip cards, documents, or a chalkboard?
 |  |  |  |
| 1. Have you used a Microsoft Office application to create a file and save it in a folder?
 |  |  |  |
| 1. Have you used MS Word or MS Excel to create documents or files?
 |  |  |  |
| 1. Have you used MS PowerPoint to create a presentation?
 |  |  |  |
| 1. Have you used Clip Art or Tables with MS Word or MS Excel?
 |  |  |  |
| 1. Have you used pictures, images, and shapes with MS Word or MS Excel?
 |  |  |  |
| 1. Have you used charts and media clips with MS Word or MS Excel?
 |  |  |  |
| 1. Have you used animation in MS Word or other MS products?
 |  |  |  |
| 1. Have you ever used Google Drive?
 |  |  |  |

What are your expectations from taking this class? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have access to a Personal Computer? \_\_\_\_\_\_\_\_\_\_ (Yes or No)

Do you need a Personal Computer from the PRC? \_\_\_\_\_\_\_\_\_\_ (Yes or No)

Do you have access to the Internet? \_\_\_\_\_\_\_\_\_\_ (Yes or No)

What is your e-mail address? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_