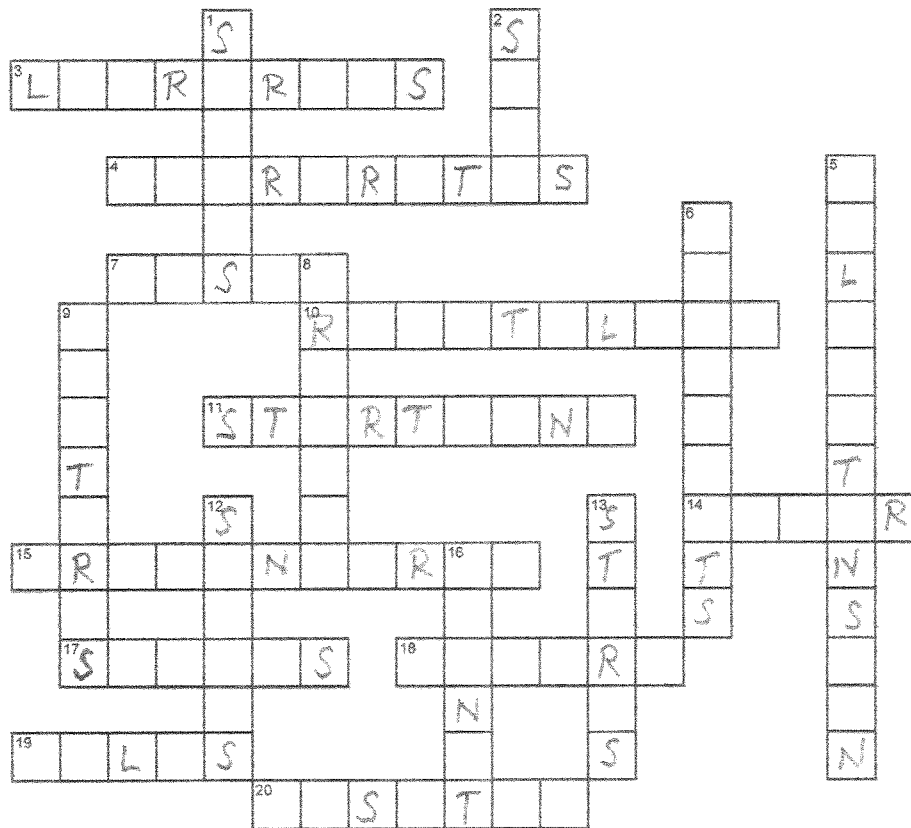# MODULE 3
WINDOWS 7 FUNDAMENTALS

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ACROSS

3 FOLDERS CAN BE CREATED HERE
4 THE SAVE OPTION DOES THIS TO AN EXISTING DOCUMENT
7 A LIBRARY DEDICATED TO THE STORAGE OF SONGS
10 THIS WILL ALWAYS PRODUCE A "LOCAL MENU" (2 WORDS)
11 SELECT THIS FIRST TO GAIN ACCESS TO THE LIBRARIES (2 WORDS)
14 WHEN IT'S POSSIBLE TO MOVE A FOLDER INTO A FILE
15 ONE OF A FEW METHODS TO MOVE FILES OR FOLDERS (3 WORDS)
17 WHEN IN DOUBT USE THIS SAVING OPTION (2 WORDS)
18 SAVING MOVES DATA FROM HERE AND STORES IT AT A DESIGNATED LOCATION
19 MEMORY DOES THIS WITH DATA
20 FOLDERS CAN ALSO BE CREATED HERE

DOWN

1 THE FIRST TIME STORING A DOCUMENT THIS OPTION MUST BE USED (2WORDS)
2 AFTER THE FIRST TIME STORING A DOCUMENT THIS OPTION CAN BE USED
5 .JPG FOR PHOTOS IS AN EXAMPLE OF ONE (2 WORDS)
6 A LIBRARY FOLDER DEDICATED TO WORD DOCUMENTS
8 ADDITIONAL LIBRARIES OTHER THAN THE 3 DEFAULT LIBRARIES CAN BE THIS
9 A LIBRARY FOLDER DEDICATED TO PHOTOGRAPHS
12 CREATES A NEW DOCUMENT AND KEEPS THE PREVIOUS DOCUMENT UNTOUCHED AS WELL (2WORDS)
13 THE PROCESS OF SAVING DOES THIS WITH DATA
16 TO CREATE A FILE IN A FOLDER, YOU MUST FIRST DO THIS TO THE FOLDER (2 WORDS)